

## Contact

[www.linkedin.com/in/jenita-gillespie-4073a63a](http://www.linkedin.com/in/jenita-gillespie-4073a63a) (LinkedIn)

## Top Skills

Litigation Support  
Legal Compliance  
Research

# Jenita Gillespie

Director, Legal Operations  
Youngstown

## Experience

Bon Secours Mercy Health  
Director of Legal Operations  
September 2018 - Present (1 year 11 months)

### Mercy Health

7 years 4 months

Director of Legal Operations  
April 2017 - September 2018 (1 year 6 months)

Manager, Legal Information Systems & Certified Paralegal  
May 2015 - April 2017 (2 years)

### Certified Paralegal

June 2011 - May 2015 (4 years)

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## Education

### Kent State University

Master of Business Administration (M.B.A.), Business Administration and Management, General · (2013 - 2015)

### Kent State University at Trumbull

Bachelor of Science (B.S.), Technology · (2004 - 2006)

### ETI Technical College

Associate's degree, Legal Assistant/Paralegal · (2002 - 2004)